TO: All Members, University Curriculum Committee; Department Chairs
FROM: Mark Jackson, Chair, University Curriculum Committee
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SUBJ: Primary Agenda for 2nd Round of Curriculum Meetings
DATE: October 2014

This is the Primary agenda of the 2nd round of University Curriculum Committee meetings for the academic year 2014-2015.

Please attend all subcommittees to which you are assigned (check membership and subcommittee assignments on the curriculum webpage by clicking on "C**ommittee Membership**.") Please remember that most members are assigned to 2 subcommittees. The schedule for this month is presented below, and the full schedule of meetings for the entire academic year can be found by clicking on "**Committee Calendar**." The schedule for this month's meetings is:

SEPS Subcommittee	10/14/14	12:30 PM	Clocktower Room, Student Center
Business Subcommittee	10/15/14	1:00 PM	Vance 466
A&S Subcommittee	10/15/14	3:15 PM	Vance 105
SEST Subcommittee	10/16/14	12:15 PM	NC 22412 *Note Room Change
Grad Curriculum Subcommittee	10/16/14	3:00 PM	Vance 106
Gen Ed Subcommittee	10/22/14	3:15 PM	Philbrick Room, Student Center
Graduate Studies (see Note #3)	10/23/14	3:00 PM	Marcus White Living Room
Full Curriculum Committee	10/29/14	3:15 PM	Vance 105

AGENDA FOR FIRST ROUND OF CURRICULUM MEETINGS

For All Subcommittees	
1.0	Approve Minute of previous meetings
2.0	Announcements

New Business (right hand column lists the assigned subcommittees)

3.1	**Program revision**	**SEPS**
	The following modification is need to the MS in Reading and Language Arts which is offered to teachers in Jamaica. The Jamaican Ministry of Education has a requirement of 36 credits for a masters degree. This proposal is to add additional 12 elective credits to the 24 credit core courses to meet this requirement. The modification only effects the 3rd strand in Corrective and Remedial Reading and Language Arts (certification track)	**GR**
	Link to current description: http://web.ccsu.edu/catalog/masterdegreeprograms/readinglanguageartsms.asp	
	Master of Science Degree Programs in Reading and Language Arts	
	Strand in Corrective and Remedial Reading and Language Arts (certification track)	
	The Strand in Corrective and Remedial Reading and Language Arts requires 24 credits of core courses, which are:	
	RDG 503 Developmental Reading in PK-12 3	
	RDG 585 Reading in Content Area 3	
	RDG 589 Creative Language Arts 3	
	RDG 594 Diagnosis of Reading and Language Arts Difficulties 3	

	RDG 595 Corrective/Remedial Techniques in Reading and Language Arts	3	
	RDG 596 Clinical Practice	6	
	RDG 598 Seminar in Reading and Language Arts Research	3	
	It must also include either Plan A or Plan B:		
	Plan A:		
	RDG 599 Thesis	3	
	or		
	Plan B: Comprehensive Exam		
	Plus 6 to 12 elective courses in Reading and Language Arts as approved by the candidate's program advisor.		
3.2	**Course Addition** PSY 547 Clinical Health Psychology and Chronic Illness 3 Credits **Prereqs:** admission to M.A. in Psychology or permission of instructor. **Cycling: spring** **Graduate Credit** **Description:** Review of psychological/environmental influences in progression of chronic diseases. Role of primary care psychologists in prevention and treatment.		AS GR

The following proposed bylaw revisions need to be considered by **all subcommittees**:

Proposed Curriculum Committee Bylaw revisions. Please refer to the current bylaws here:
http://web.ccsu.edu/curriculumcommittee/bylaws.asp

4.1	Change all instances of "School of Arts and Science" to "College of Liberal Arts and Social Sciences"	AS SEPS SEST Bus GR GenEd
4.2	Change all instances of "School of Engineering and Technology" to "School of Engineering, Science, and Technology"	AS SEPS SEST Bus GR GenEd
4.3	The following revision is by request of the Registrar's office, with a request to clarify timeframes for implementation of approved curriculum changes. . It would be useful to add language about the effective term of course changes (fall to fall, spring to spring) since this has been a long standing practice necessitated by the course scheduling timeline. It is recommend that we clarify that the March deadline, that currently appears in section 4.6, <u>applies only to program changes</u> It might also be helpful to add something about the effective term of program changes that required external approval. Current bylaw: (found at**:** http://web.ccsu.edu/curriculumcommittee/bylaws.asp) 4.6. Changes approved by the Curriculum Committee by its March meeting and by the Faculty Senate by its second meeting in March will normally appear in the next appropriate University Catalogue. Suggested: 4.6 1. Course changes approved the Curriculum Committee and the Faculty Senate	AS SEPS SEST Bus GR GenEd

		during the fall semester become effective in the next fall semester. Course changes approved the Curriculum Committee and the Faculty Senate during the spring semester become effective in the next spring semester. 2. Program changes must be approved by the Curriculum Committee and Faculty Senate no later than March to become effective the following fall and to be included in the next published catalog. Program changes that required external approval *(BOR, NEASC, etc)* become effective the next fall semester after receiving external approval. 3. Exceptions to these timetables may be made if there are documented extenuating circumstances if approved by the Curriculum Committee Chair and the Vice-President for Academic Affairs.	
4.4		The current bylaws imply that "minor" changes apply only to courses, and not to programs. This means that anytime a course number or course title is changed, and that course is explicitly listed in a program, we must then do a separate program revision to incorporate the change into the program. Current bylaw: 4.9. Procedures for effecting minor changes: 4.9.1. Requests for a change in the designator, number, title, cycling pattern and/or description may be submitted to the appropriate Dean(s) for approval provided that the essential nature of the course is not changed. Proposal: 4.9.1. Requests for a change in the designator, number, title, cycling pattern and/or description may be submitted to the appropriate Dean(s) for approval provided that the essential nature of the course is not changed. *Minor program changes will be allowed in cases of a change in designator, number, or title of courses listed within that program as a consequence of course revisions, but only if those changes do not change the essential nature of the program*.	**AS** **SEPS** **SEST** **Bus** **GR** **GenEd**
4.5		Section 5.3.1 defines the structure of the General Education Subcommittee. The current structure includes a separate representative from the School of Engineering and Technology so as to ensure at least one representative form each school, but now that the Math and Sciences have moved into SEST, representatives of SEST will now be included in the Study and Skill areas. The proposal is to remove the separate SEST representative. In addition, the senate has create a new committee on international education whose bylaws state that they will advise on Gen Ed International courses, so a representative of that committee should be added to Gen Ed ex officio. Current Bylaw:	**AS** **SEPS** **SEST** **Bus** **GR** **GenEd**

	5.3.1. The General Education subcommittee shall be appointed by the Curriculum Committee Chair and be composed of two representatives each from Study Area I and Study Area II; one representative from each of the four Skill Areas, Study Area III, and Study Area IV; one representative each from the Schools of Business, Education and Professional Studies, and Engineering and Technology; the coordinator of the International and Area Studies Committee (IASC); one student; the Dean of Arts and Sciences (or representative); and the Chair of the Curriculum Committee, ex-officio. As per 1.4 above, SGA may appoint at most one student to serve on the General Education subcommittee. It shall organize itself. Proposed revision 5.3.1. The General Education subcommittee shall be appointed by the Curriculum Committee Chair and be composed of two representatives each from Study Area I and Study Area II; one representative from each of the four Skill Areas, Study Area III, and Study Area IV; one representative each from the Schools of Business and the School of Education and Professional Studies, and Engineering and Technology; the coordinator of the International and Area Studies Committee (IASC); the chair (or representative) of the International Education Committee, ex officio; one student; the Dean of the College of Arts and Social Sciences (or representative); and the Chair of the Curriculum Committee, ex-officio. As per 1.4 above, SGA may appoint at most one student to serve on the General Education subcommittee. It shall organize itself	
4.6	Add the new committee on international education to curriculum membership, ex officio Current Bylaw, under membership: 1.2. The Chair of the Graduate Studies Committee and the Chair of the International and Area Studies Committee, ex-officio. Proposed bylaw, under membership: 1.2. The Chair of the Graduate Studies Committee; the Chair of the International and Area Studies Committee; and the Chair of the International Education Committee, ex officio	**AS** **SEPS** **SEST** **Bus** **GR** **GenEd**
5.0	Discussion of new Gen Ed proposal with members of the Gen Ed Implementation Committee and the Gen Ed Subcommittee	**GenEd**